

City of San Diego
Commission for Arts and Culture
Insurance Requirements

All applicants must maintain the following if awarded funds:

Commercial General Liability Insurance

- \$1,000,000 in Commercial General Liability Insurance per occurrence; \$2,000,000 aggregate: ACORD certificate with
- A separate Additional Insured Endorsement page (CG 2010, CG 2026 or equivalent) naming the City of San Diego, its respective elected officials, officers, employees, agents and representatives as additional insured on your Commercial General Liability insurance.

Auto Liability Insurance

- \$1,000,000 in Auto Liability Insurance: ACORD certificate with the “Any Auto” box checked
- A separate Additional Insured Endorsement page naming the City of San Diego, its respective elected officials, officers, employees, agents and representatives as additional insured on your Auto Liability insurance policy.
- If a contractor does not currently own any vehicles and has obtained and shall maintain during the term of the Agreement, automobile insurance coverage for “hired autos” and “non-owned autos,” then the contractor may submit a Declaration to this effect and be exempted from the “any auto” insurance requirement.

Workers’ Compensation Employer’s Liability Coverage

- \$1,000,000 in Workers’ Compensation Employer’s Liability Coverage for all staff employed under the agreement AND
- A separate Certificate waiving the Right of Subrogation
OR
- Workers’ Compensation Waiver which is available from the Commission upon request. The waiver is ONLY applicable to organizations that do not have paid employees.

All of the above are REQUIRED. Your contract will not be processed without these. You must submit all of these documents with your signed contract before your contract will be submitted to the various city offices for signatures.